



Undergraduate Student Government Senate Meeting – September 29th, 2017

2M SDFC West – ASU West, 3:15 PM

- I.** Call to Order 3:12 PM
- II.** Roll Call
- III.** Quorum
 - Excused Absence: Senator Salazar, Senator Lindell, Senator Dheninn
- IV.** Approval of Previous Senate Minutes for September 15th, 2017
 - Motion: Senator Ruiz
 - Second: Senator Kiyogera
 - Senator Salazar: I motion to table this line item until the minutes are completed.
 - Second: Senator Shah
 - All in Favor
 - Approved
- V.** Approval of Agenda for September 29th, 2017
 - Motion: Senator Ziegenhagen
 - Second: Senator Ormond
 - All in Favor
 - Approved
- VI.** Executive Member Reports
 - a. Chief of Finance
 - No report was sent in/received at this time.
 - b. Chief of Staff
 - Chief of Staff report is only required every other Senate.
 - c. Vice President of Services
 - No report was sent in/received at this time.
 - d. Vice President of Policy



No report was sent in/received at this time.

e. Student Body President

I have been having various meetings with departments on our campus as well as the other campuses to improve student life. One of the most exciting ventures has been with the New College and their freshman seminar classes. We are working with them right now to be able to take time during one of their lectures to talk to the freshmen about USGW and get their feedback on what sort of changes they might like to see on campus. If you would like to help with that at all please send me your schedule so we can see if you are able to help during one of their classes.

f. Senate Chief of Staff

Just a reminder to please do your part to keep the office clean as there have still been times where food has been left in the office overnight. Also, you need to send me your office hours if you do want them to count for the week by Sunday at 11:59 PM. Another note I want to touch on is printing in the office. In the future for our committees and meetings if we could print things on the neon/pastel papers in the office for agendas or voting records that would help a great deal. We are running a bit low on printing paper but, we have plenty of stacks of the colored paper in the storage room.

g. Senate President

No report was sent in/received at this time.

VII. Advisor Report

No report at this time as the advisor is currently away on a trip.

VIII. Director Report

a. Director of Student Involvement

Salaam Alaykum, friends.

The day I decided I might want to go to culinary school was the day I made the worst dish in my life. I decided I wanted to make feijoada, just like my grandfather always made.

However, at the time, I did not like beans. So rather than rice, pork, and beans, my dish consisted of rice, pork, and cereal. Although I thought my dish was kind of y'know if not terrible, my grandfather, said, "Ehhhhhhh... es all right es okay."

I don't know if any of you know, but if you want this dish to be the best it can be, it takes time. Time to prep. Time to cook. Time to practice. Practice takes time. I thought I had wasted mine, but it wasn't wasted. Every effort you put into something is your time invested in something greater. This is my advice to all here: use your time. Not just on school, but on your careers, and on yourself. These are all important.

Scheduling is important.

Which is why I've been spending a great deal of my time scheduling the events associated with Sparky's Spooky Spectacular. VPS Michael and I have been coordinating the large number of clubs involved to make a great event and better this campus that much more. Much of our time these past two weeks has been spent on planning this radically tubular event. So please look forward to us reaching out for your assistance that evening.

In addition, I will also be attending actual club meetings starting next week to help clubs better themselves as well as answer questions they may have.

And that's all I have for now.

IX. Committee Reports

a. Senate Committee of Appropriations

No report was sent in/received at this time.

b. Senate Committee of Government Operations

No report was sent in/received at this time.

c. Senate Committee of University Affairs

No report was sent in/received at this time.

X. RAB Report

XI. RHA Report



XII. Introductions & Call to the Audience

XIII. Old Business

a. USG West: Discussion & Approval of West Supreme Court Justice*

Motion: Senator Haw

Second: Senator Ruiz

Senator Ruiz: Is there a nomination?

Student Body President: There is a nomination, Cynthia, and she'll come up to speak to you all.

Cynthia: Hello everyone, I have spent the last 3 years being a member of RHA here at the West campus so I would like to continue representing West as the Supreme Court Justice.

Motion: Senator Ormond

Second: Senator Haw

All in Favor

Approved

b. USG West: Discussion & Approval of PR Intern for the Service Department*

Motion: Senator Ruiz

Second: Senator Shah

Senator Shah: Is there a nomination for this position?

Student Body President: There is a nomination, Noah Johnston, and he'll speak for a bit.

Noah: Hello, my name is Noah as already stated and I would like to be the PR intern within USG. I enjoy graphic design and love creating eye catching posters.

Motion: Senator Ziegenhagen

Second: Senator Haw

All in Favor

Approved

c. **USG West: Discussion & Approval of Nursing and Health Innovation Senate Seat***

Motion: Senator Haw

Second: Senator Ruiz

Senator Ruiz: Is there a nomination for this senate seat?

Senate President: There is no nomination at this time so I recommend tabling this line item.

Senator Ruiz: I motion to table this.

Second: Senator Kiyogera

All in Favor

Approved

XIV. New Business

a. **USG West: Discussion & Approval of Bill COA.AY 18.20 Club Start-up Funds for Sun Devil's Book Club in the amount of \$677.79***

Motion: Senator Haw

Second: Senator Ruiz

Sun Devil Book Club Representative: Hello senate, in our bill we are requesting funds for t-shirts with our club logo.

STIPULATIONS:

- Update Bill face
- All Forms must be typed
- Upload club meetings to SunDevilSync
- Standing until 10/9: Verify logo approval of OSE

Motion: Senator Ziegenhagen

Second: Senator Ormond

All in Favor

Approved

- b. **USG West: Discussion & Approval of Bill COA.AY 18.22 Event Funding for International Food & Culture Club's Little Italy in the amount of \$2,722.17***

Motion: Senator Kiyogera

Second: Senator Ruiz

IFC's Representative: This is our first event for the fall semester and we would like host our little Italy event. At this cultural fall event, we will have Italian food as well as trivia about Italy at the event.

STIPULATIONS:

- Correct spelling on BMF
- Consistent number of attendees on all forms
- Reduce amount to \$1,500.00 for expenses
- Post event on SunDevilSync

Motion: Senator Haw

Second: Senator Shah

All in Favor

- c. **USG West: Discussion & Approval of Bill COA.AY 18.23 Leadership Funding for Team TRIO's STEM Luncheon in the amount of \$1,445.57***

Motion: Senator Haw

Second: Senator Ruiz

Team TRIO's Representative: In our bill, we are requesting funding for a STEM luncheon where faculty at ASU West in the STEM fields come talk to students who are looking to have careers in STEM.

STIPUALTIONS:

- Include how event is engaging to students
- Update grammar issues
- EDC needs to include proper language
- Update bill face to reflect proper amount

Motion: Senator Kiyogera

Second: Senator Ormond

All in Favor

Approved

- d. **USG West: Discussion & Approval of Bill COA.AY 18.24 USG Appropriations for USGW's Advisor Session in the amount of \$194.63***

Motion: Senator Ruiz

Second: Senator Kiyogera

Vice President of Services: Something I have noticed by working with clubs' on campus is that several organizations do not have the best relations with their advisors. We would like to have an event to help better the relations between clubs and their advisors.

STIPULATIONS:

- Discuss how event will engage students on EDC
- Finish EDC purposes
- Initials and Signatures on EDC
- Include word engage
- Utilize usage or recruitment
- Increase detail on leadership/development
- Update language on ERF public purpose
- Include event location
- BMF public purpose needs to specify food purpose
- Include event on SunDevilSync

Motion: Senator Kiyogera

Second: Senator Ziegenhagen

All in Favor

Approved

- e. **USG West: Discussion & Approval of Bill COA.AY 18.25 Spirit, Pride, and, Tradition Funding for West Writer's Workshop's Sparky Carnival in the amount of \$122.71***

Motion: Senator Ormond

Second: Senator Shah

WWW's Representative: At the carnival, we will be having story cubes, basically they are dice that you roll and have to create a story based on the images, that will be our activity. We as also ordering participation incentives in the form of individually wrapped candy.

STIPULATIONS:

- Pricing must be consistent on all forms
- Update bill face
- Update amount on all forms

Motion: Senator Haw

Second: Senator Ruiz

All in Favor

Approved

- f. **USG West: Discussion & Approval of Bill COA.AY 18.26 Club Start-up Funds for West Writer's Workshop in the amount of \$750.00***

Motion: Senator Haw

Second: Senator Ruiz

WWW's Representative: Hello everyone, I am the founder of West Writer's Workshop and, after being a club for three years, we are finally coming to you all for club start-up. We will be ordering little notepads as well as a tablecloth and, finally, we are ordering character prompts which are ways to encourage writing. I know the amount is \$0.94 over but, I will pay the extra \$0.94.

STIPULATIONS:

- Update bill face
- Post meetings on SunDevilSync

Motion: Senator Ziegenhagen

Second: Senator Kiyogera

All in Favor

Approved

- g. **USG West: Discussion & Approval of Bill COA.AY 18.27 University Programming for Society of West ASU Gamers' Escape the Room in the amount of \$539.13***

Motion: Senator Ziegenhagen

Second: Senator Viscania

SWAG's Representative: At the last Sparky's Spooky Spectacular, we hosted our first ever escape the room under a forensic crime scene theme. In spring we hosted our second, themed after the Resident Evil Franchise. This year we wanted to have a lot of fun with a pirate theme. The items we are requesting will act as props and parts of the puzzles while the fun little items will fill the participation incentive bags.

STIPULATION:

- Attach wavier

Motion: Senator Haw

Second: Senator Shah

All in Favor

Approved

- h. **USG West: Discussion & Approval of Bill COA.AY 18.28 Event Funding for Engaging Minds' Mental Health Summit in the amount of \$4,090.97***

Motion: Senator Kiyogera

Second: Senator Ruiz

Engaging Minds' Representative: Just wanted to give you all a little background about this event. When we were first planning to submit this bill, it was in the \$7,000.00 range. After looking at what we could cut we reduced the cost to around \$5,000.00 and then we cut it event further to the amount brought to senate today. This is our signature event as Engaging Minds, the event we earned our Pitchfork award for last year, and will be hosting this event on November 1st. At the event, there will be several organizations, on campus and off, that will come to talk about various resources they can offer for Mental Health awareness.

STIPULATIONS:

- \$2,200.00 will come from Sexual Health and Awareness, with \$1,890.97 coming from Event Funding
- Update location on all forms
- Standing (due 1 week before event): Proof of insurance for food trucks

Motion: Senator Ziegenhagen

Second: Senator Ormond

All in Favor

Approved

- i. **USG West: Discussion & Approval of Bill COA.AY 18.29 Event Funding for Spectrum's Coming out Door in the amount of \$153.90***

Motion: Senator Ruiz

Second: Senator Ormond

Spectrum's Representative: This event is part of the LGBT pride month and this will be a chance for them to express themselves and 'come out of the closet.' For this event, we will allow students to decorate the door and it will be placed on display in the library after the event ends.

STIPUALTIONS:

- Update budget totals
- Update usage of recruitment in public purpose
- Include event on SunDevilSync

Motion: Senator Ziegenhagen

Second: Senator Viscaina

All in Favor

Approved

- j. **USG West: Discussion & Approval of Bill COA.AY 18.30 Event Funding for Engaging Minds' 13 Reasons Why in the amount of \$352.85***

Motion: Senator Haw

Second: Senator Ruiz

Engaging Minds' Representative: We would like to formally withdraw this event from your consideration.

BILL WITHDREW

- k. **USG West: Discussion & Approval of Bill COA.AY 18.31 Event Funding for Spectrum's Swimming with Pride in the amount of \$231.13***

Motion: Senator Haw

Second: Senator Kiyogera

Spectrum's Representative: For this event, we will allow students to meet together in a social event to let them know about their allies on camps as well as have food at this event to increase engagement.

STIPULATIONS:

- Explain how event is engaging in Public Purpose
- Post event on SunDevilSync

Motion: Senator Ormond

Second: Senator Ziegenhagen

All in Favor

Approved

- l. **USG West: Discussion & Approval of Bill COA.AY 18.32 Spirit, Pride, and Tradition Funding for International Food and Culture Club's Sparky Carnival in the amount of \$164.78***

Motion: Senator Ruiz

Second: Senator Shah

IFC's Representative: For our carnival table, we are requesting individual bags of chips that will act as participation incentives for the trivia questions they will be answering at our table.

STIPULATIONS:

- Update grammar in EDC
- Quotes must be attached
- Invoice needs to be attached
- Correct number of attendees on all forms
- Correct grammar on ERF Public Purpose

Motion: Senator Ziegenhagen

Second: Senator Kiyogera

All in Favor

Approved

- m. **USG West: Discussion & Approval of Bill COA.AY 18.33 Club Start-up Funds for International Food and Culture Club's in the amount of \$736.37***

Motion: Senator Ziegenhagen

Second: Senator Ruiz

IFC's Representative: For our club start-up funds we would like to request glass water bottles, to help promote our club, as well as keychains to have at tabling events to increase our engagement.

STIPULATIONS:

- Correct grammar on bill face
- Correct spelling in Funding Purpose and Public Purpose on ERF

Motion: Senator Kiyogera

Second: Senator Ziegenhagen

All in Favor

Approved

- n. **USG West: Discussion & Approval of Bill COA.AY 18.34 Sprit, Pride, and Tradition Funding for the Society of West ASU Gamers' Sparky Carnival in the amount of \$149.42***

Motion: Senator Ruiz

Second: Senator Haw



SWAG's Representative: This year for the carnival we would like to bring back our duck trivia game. We still have the ducks from last year so for this year we would like to request a kiddie pool for the ducks to float in as well as candy.

STIPULATIONS:

- Consistent pricing throughout bill

Motion: Senator Shah

Second: Senator Kiyogera

All in Favor

Approved

- o. **USG West: Discussion & Approval of Bill COA.AY 18.35 Spirit, Pride, and Tradition Funding for Spectrum's Sparky Carnival in the amount of \$122.34***

Motion: Senator Ruiz

Second: Senator Kiyogera

Spectrum's Representative: At our table for the carnival, we will be having an activity to help promote our club as well as engage with the ASU and local communities.

STIPULATIONS:

- Event purpose needs more detail
- Replace 'prize' with 'participation incentive'

Motion: Senator Haw

Second: Senator Ormond

All in Favor

Approved

- p. **USG West: Discussion & Approval of Bill COA.AY 18.36 University Programming for USGW's Sparky Spooky Spectacular in the amount of \$2,856.31***

Motion: Senator Haw

Second: Senator Kiyogera

Vice President of Services: Last year we had over 200 attendees, some of which were from other campuses, and had over 10 clubs help last year by hosting their own events. This year, and the reason why we have 3 budget sheets, we have an increase in club activities at Sparky's Spooky Spectacular.

STIPULATIONS:

- Update bill face
- Update date of event on ERF
- Include BMF for Walmart
- Include ERF for Walmart
- Separate ERF's for online and instore purchases

Motion: Senator Kiyogera

Second: Senator Ormond

All in Favor

Approved

- q. **USG West: Discussion & Approval of Bill COA.AY 18.37 Event Funding for Spectrum's Tie-Dye Tuesday in the amount of \$1,120.28***

Motion: Senator Ruiz

Second: Senator Arroyo

Spectrum's Representative: As another event for pride week, we will be hosting a tie-dye event. The t-shirts we would like to order will also have spectrum's name on them to help with engagement and recruitment to our club.

STIPULATIONS:

- Correct grammar on ERF Public Purpose
- Post Event on SunDevilSync

Motion: Senator Ziegenhagen

Second: Senator Haw

All in Favor

Approved

- r. **USG West: Discussion & Approval of Bill COA.AY 18.38 Club Start-up Funds for Business Ambassadors in the amount of \$750.00***

Motion: Senator Shah

Second: Senator Kiyogera

Business Ambassadors' Representative: With our club start-up funds, we would like to order t-shirts to help make us a more visible club on the West campus.

STIPULATIONS:

- All forms need to be printed single sided
- Update the Bill Face
- Include shipping to budget sheet
- Include meeting times on SunDevilSync

Motion: Senator Ormond

Second: Senator Haw

All in Favor

Favor

- s. **USG West: Discussion & Approval of Bill COA.AY 18.39 Spirit, Pride, and Tradition Funding for Cos Club's Carnival Table in the amount of \$89.07***

Motion: Senator Ruiz

Second: Senator Haw

Cos Club Representative: Hello everyone, on our bill we are asking for funding for materials to create an activity to have at our tabling to help make us more visible.

STIPULATIONS:



- Update the Event Description checklist and include initials
-

Motion: Senator Ziegenhagen

Second: Senator Shah

All in Favor

Approved

- t. **USG West: Discussion & Approval of Bill COA.AY 18.40 Club Start-up Funds for Ability Counts in the amount of \$302.32***

Motion: Senator Haw

Second: Senator Kiyogera

STIPULATIONS:

- Update bill face to reflect funding type
- Start-up fund purpose needs proper language
- ERF public purpose needs proper sentences

Motion: Senator Ziegenhagen

Second: Senator Haw

All in Favor

Approved

- u. **USG West: Discussion & Approval of Bill COA.AY 18.41 USG Appropriation for USGW's ASU West Forum on Inclusiveness and Civic Dialogue in the amount of \$382.79***

Motion: Senator Kiyogera

Second: Senator Ziegenhagen

Vice President of Policy: This is our voice your stance event where teachers and students can come speak with one another about their concerns or anything else that they would like to discuss.

STIPULATIONS:

- Change date of the event

- Update the bill face
- Post event on SunDevilSync

Motion: Senator Shah

Second: Senator Ormond

All in Favor

Approved

- v. **USG West: Discussion & Approval of Bill COA.AY 18.42 Spirit, Pride, and Tradition Funding for USGW's Sparky Carnival in the amount of \$149.08***

Motion: Senator Haw

Second: Senator Kiyogera

Vice President of Services: At our booth, we will have a game that we will create and increase our engagement with the ASU and local community.

STIPULATIONS:

- Update Bill Face
- Initial and signatures on all forms

Motion: Senator Shah

Second: Senator Ziegenhagen

All in Favor

Approved

XV. Discussion

XVI. Adjournment

Motion: Senator Ziegenhagen

Second: Senator Ruiz

5:14 PM