

what employers want from you

Employers considering new college graduates for jobs are looking for leaders who can work as part of a team, communicate effectively, and problem solve.

The Top 10 Abilities, Skills and Qualities Recruiters Most Want in Candidates

1. Leadership skills
2. Teamwork skills
3. Written communication skills
4. Problem-solving skills
5. Strong work ethic
6. Analytical/quantitative skills
7. Technical skills
8. Verbal communication skills
9. Initiative
10. Computer skills

Developing Crucial Abilities, Skills and Qualities

Get involved with a [student organization](#) to gain [leadership skills](#).

By finding an [internship](#) you create an opportunity to gain [verbal communication skills](#).

By actively participating in [team projects](#) you can strengthen your [problem-solving ability](#).

By gaining [part time employment](#) you learn what it means to have a [strong work ethic](#).

Get involved with [athletics](#) to gain and strengthen your [teamwork ability](#).

Find [volunteer opportunities](#) that will help you strengthen your [analytical/quantitative skills](#).

Getting involved in [service learning opportunities](#) allows you take [initiative](#).

[Working with others](#) often times involves email communication which can strengthen your [written communication skills](#).

By signing up for certain [classes or trainings](#) you can greatly strengthen your [technical and computer skills](#).

	Class or Training	Student Organizations	Internships	Volunteerism	Team Projects	Work with Others	Part-time Employment	Athletics	Service Learning
Leadership	✓	✓	✓	✓	✓	✓	✓	✓	✓
Teamwork	✓	✓	✓	✓	✓	✓	✓	✓	✓
Written Comm Skills	✓	✓	✓	✓	✓	✓	✓	✓	✓
Problem-Solving	✓	✓	✓	✓	✓	✓	✓	✓	✓
Strong Work Ethic	✓	✓	✓	✓	✓	✓	✓	✓	✓
Analytical/Quantitative	✓	✓	✓	✓	✓	✓	✓	✓	✓
Technical	✓	✓	✓	✓	✓	✓	✓	✓	✓
Verbal Comm Skills	✓	✓	✓	✓	✓	✓	✓	✓	✓
Initiative	✓	✓	✓	✓	✓	✓	✓	✓	✓
Computer	✓	✓	✓	✓	✓	✓	✓	✓	✓

Don't know where to start?

Ways to gain these skills

Service, Volunteer, and Community Resources

- **Change Maker Central** changemaker.asu.edu
asu.volunteermatch.org
volunteer.asu.edu
- **Service Learning** communityengagement.education.asu.edu
- **Local Organizations** arizonanonprofits.org
Phoenixphilanthropists.org
- **National Organizations** ysa.org
serve.gov
idealist.org

Online Classes and Open Learning Opportunities

- **ASU colleges** students.asu.edu/colleges
- **Open Learning Websites** udemy.com
lynda.com
edx.org
oyc.yale.edu
ocw.mit.edu
oedb.org
open.edu

Student Organizations and Intramural Sports

- **Attend Passport to ASU** First week of Fall semester at the Tempe location
fitness.asu.edu/programs/intramurals
eoss.asu.edu/clubs