



Undergraduate Student Government Senate Meeting – September 16th, 2016

Sun Devil Fitness Center Floor 2M – ASU West, 2:30 PM

- I.** Call to Order 2:30 PM
- II.** Roll Call
- III.** Quorum
- IV.** Approval of Previous Senate Minutes for September 2nd

Motion: Senator Herguth

Second: Senator Melgar

All in Favor

Approved

- V.** Approval of Agenda for September 16th

Senator Hoag: I motion to amend the agenda for the Senate meeting on September 16th, 2016.

Second: Senator Warner

Senator Hoag: I motion to create an addition to new business by changing line item B with "COGO.AY Bill 17.2 Approval of Updated Bylaws."

Second: Senator Warner

- VI.** Approval of Amended Agenda for September 16th

Motion: Senator Hoag

Second: Senator Melgar

All in Favor

Approved

- VII.** Executive Member Reports

- a. Chief of Finance

Chief of Finance

Good afternoon everyone,

A quick update on funds:



Professional Development has \$8550.00 left for this semester, which is enough for 19 students. Event Funding has \$11,504.12 left for this semester. Government Ops has \$18,716.25 after wages and misc fees/taxes.

As E-Board we have transferred the funds for the Bike Co-op to SDFC for furthering that project. Someone still needs to do a bill face for the allocation of those funds. Professional Development Bills 17.12 and 17.13 have died.

Bill Recommendation:

Has Committee Approval

17.11) \$450- Professional Development

17.14) \$700.04- Club Start Up

17.15) \$750- Club Start Up

17.20) \$2204.76- Event Funding

17.21) \$471.87- Event Funding

17.22) \$399.73- Event Funding

Does Not Have Committee Approval

17.16) \$200- University Programming or Event Funding

17.17) \$200- Univ. Programming Or Event Funding

17.18) \$200- Univ. Programming Or Event Funding

17.19) \$1400- Univ. Programming Or Event Funding

The stipulations that this bill has not met are:

COA AY 17.16- there is no tip included in the budget, EOSS form needs the word "engagement" in Public Purpose

COA AY 17.17- there is no tip included in the budget, EOSS form needs the word "engagement" in Public Purpose



COA AY 17.18- there is no tip included in the budget, EOSS form needs the word "engagement" in Public Purpose

COA AY 17.19- Event Description and Checklist can't have the word "reward", need Senate Sponsor signature, EOSS form needs the word "engagement" in Public Purpose, still need flyer for event, Business Meals Form needs to have one box checked and the amount needs to be put down in the "Total Amount" section.

b. Chief of Staff

No report at this time.

c. Vice President of Services

Good afternoon,

I would like to thank everyone who came and participated in the funding workshops we held last week and this week. About 15 clubs participated in the club start up fund workshops and most of those groups have the goal of turning them in sooner rather than later. The event funding workshops could have gone better by being advertised more in advance.

This week marked the first Club Council and club newsletter. Both of these are going to be biweekly occurrences (as in once every other week because English is wonderful). The newsletter looks great and will become a great resource. The Director of Student Involvement Michael Childs has taken a leading role in these initiatives in order to work alongside OSE to best serve our clubs. This Director and I are also beginning to set up two bulletin boards that we are going to utilize this academic year. One is by the club council room and will have the most recent newsletter and a contact lost directory of club leaders on campus. The other is in cafe west and will be used to show upcoming events on campus that we as USG will be aware of through either funding or clubs announcing the event during club council.

On the other side of my responsibilities, the Director of Special Events Noel von Mizener and I have begun working on a few things. 1 is to keep up the event funding workshops in order to address common issues we discover as the year progress (probably have one every other month or so). The second thing is that Noël is starting up the discussion



with career services for USG to host a professional development Workshop in conjunction with them to create an event to spread awareness about the funding. Lastly we have been working on the Halloween party which will be discussed more at the next senate meeting for most bills for this event are being turned in Wednesday (this does not include the SWAG portion of the event which was approved last cycle).

Overall it has been a productive two weeks and both of my directors have been incredibly helpful. The last announcement I have is that the desk assistants have all accepted the job offer request and are scheduled to start Monday.

Thanks for your time and commitment to USG.

d. Vice President of Policy

Hello Everyone,

When we last spoke the VPP of all campuses were attempted to schedule a time for them all to meet and this has been decided to be Monday mornings biweekly. Election night is still moving forward as well as voter registration, in the last week alone we have had 30 people register to vote at our booth, and some organizations have communicated interested in partnering with us.

e. Student Body President

Senate President: No report at this time as she was unable to attend the meeting as she is at a conference.

f. Senate Chief of Staff

Hello Team,

As always I have the same few tidbits to everyone that had a report I would appreciate if those could be sent to me by midnight tonight so I may include them in the minutes. This just assures I get all the important information you spoke about in the off chance the recorder couldn't pick up for voice. Secondly, and a repeating reminder, if all Senators could email me their office hours by Saturday at midnight so I may keep track of everyone's wonderful work.

g. Senate President

Hello Everyone,

This week I have been conducting even more interviews and today we will be voting on two people to add to our Senate.

However, next Senate we will have all our Senate Seats filled and have a completed USGW team.

Along with that I have been helping conduct the Club Stat Up and Event Funding workshops which both turned out well, and we are also planning on having a Professional Development workshop at some point.

I've also been going to club meetings and events to further immerse myself with the students of this campus. In addition, I've been working on training the Senators and preparing even more training materials.

VIII. Advisor Report

The campus, as you have seen, has been extremely active this week with numerous events happening. Tonight there is an away game viewing party right here in the gym, a Super Smash Bros. tournament, and every Monday is a new movie in Devil's Lair. Next week's football game is Family Weekend so I highly encourage you register for the game day schedule as soon as possible. To kick off family weekend on our campus there will be a "BBQ" with Hispanic styled food as well as a showing of Finding Dory on the SDFC Lawn.

IX. Director Report

Vice President of Services: I have spoken with my directors and agreed upon a report be sent every other Senate.

X. Committee Reports

a. Senate Committee of Appropriations

Hello Senate and Executive Board,

There were 9 bills that will be voted on today that came from the Appropriations meeting. Bills 17.14, 17.15 and Bills 17.20, 17.21, and 17.22 have turned in their stipulations and are being presented to the Senate with Committee Approval. Bills 17.16, 17.17, 17.18, and 17.19 do



not have stipulation turned in on time and therefore do not come with Committee approval however, we are still able to vote and have discussion about those bills.

b. Senate Committee of Government Operations

Good Afternoon Senate and Executive Board,

Last week in the Committee on Government Operations, we appointed new members, and dealt with issues concerning our bylaws.

We had one bill, our very first bill this school year, which dealt with the amount of senators allotted to each college as determined by enrollment numbers. There were also long overdue updates to the bylaws from last school year that were never typed up, and I took the time to take care of that.

During discussion, the focus was on professional development bills and how to define them. We discussed whether or not to allow reusable expenses such as passports and professional clothing. We also discussed how and where to post our official minutes online, whether on SunDevilSync or the webpage or both, and in what timeframe. All these decisions will need to be reflected in the bylaws.

c. Senate Committee of University Affairs

Hello friends,

I hope everyone's having a swell day. This past week in the Committee on University Affairs, we spoke about some amazing topics for raising awareness for our students: Indigenous People's Day and Mental Health Awareness Week.

First off, we voted on a bill to recognize that Christopher Columbus's holiday as Indigenous People's Day, instead, on which Senator Melgar can elaborate more when we get to that discussion.

Following the bill, we started discussing Mental Health Awareness Week, for which we will be sponsoring the mental health issue of anxiety. I have forwarded the e-mail with details about the event week to University Affairs members and other involved, but if anyone else would like details, please let me know.



Members of the committee have received homework to come up with ideas for how we can represent anxiety (and please remember there are multiple forms and disorders having to do with anxiety), whether that be a skit, a brochure or pamphlet, or anything else that can help spread awareness. If anyone else has ideas as well, please feel free to bring them up. Please bring in ideas. Please. Next week, university affairs. 3:35 PM.

Thank you.

XI. Introductions & Call to the Audience

XII. Old Business

- a. USG West: Discussion & Approval of Mary Lou Fulton Senate Seat*

Motion: Senator Hoag

Second: Senator Warner

Senator Melgar: Is there a nomination for the Mary Lou Fulton Senate Seat?

Senate President: There is her name is Tamara Ruiz and she will introduce herself.

Tamara Ruiz: Hello everyone my name is Tamara and I have applied to a Senator for Mary Lou Fulton. With my previous experience in organizations partnered with the Arizona Department of Education I believe I would be able to utilize the professional skill set I learned there here in USG.

Motion: Senator Melgar

Second: Senator Choi

All in Favor

Approved

- b. USG West: Discussion & Approval of Mary Lou Fulton Senate Seat*

Motion: Senator Choi

Second: Senator Warner

Senator Hoag: Is there a nomination for the Mary Lou Fulton Senate Seat?

Senate President: I am still in the process of conducting interviews for this position so there is no nomination at this time. I recommend to table this line item until the next Senate Meeting.

Senator Choi: I motion to Table this discussion until the next Senate Meeting.

Second: Senator Herguth

All in Favor

Approved

c. USG West: Discussion & Approval of W.P. Carey Senate Seat*

Motion: Senator Choi

Second: Senator Viscania

Senator Warner: Is there a nomination for the W.P. Carey Senate Seat?

Senate President: I am still in the process of conducting interviews for this position so there is no nomination at this time and I recommend we table this line item.

Senator Choi: I motion to table this line item until next Senate.

Second: Senator Hoag

All in Favor

Approved

d. USG West: Discussion & Approval of Thunderbird Senate Seat*

Motion: Senator Choi

Second: Senator Hoag

Senator Viscania: Is there a nomination for the Thunderbird Senate Seat?



Senate President: I do have a nomination, his name is Alexander Haw, and he will introduce himself.

Alexander Haw: Hello everyone, as stated my name is Alexander Haw, and I applied for the Senator position as I have always had an interest in public speak, policies, and governing positions.

Motion: Senator Hoag

Second: Senator Warner

All in Favor

Approved

e. USG West: Discussion & Approval of Director of University Affairs*

Motion: Senator Hoag

Second: Senator Warner

Senator Melgar: Is there a nomination for the Director of University Affairs?

Vice President of Policy: There is his name is Jakob Salazar and he was unable to attend today so he sent in a video.

Jakob Salazar: Hello everyone my name is Jakob and I applied to this position because I believe it will give me a greater understanding of the administration that governs our school as well as allow me to aid students in any way I may.

Motion: Senator Herguth

Second: Senator Warner

All in Favor

Approved

f. USG West: Discussion & Approval of Director of Legislative Affairs*

Motion: Senator Warner

Second: Senator Melgar



Senator Melgar: Is there a nomination for the Director of Legislative Affairs?

Vice President of Policy: There is a nomination by the name of David Rodriguez and he sent in a video as well.

David Rodriguez: Hello everyone my name is David Rodriguez and I believe the skills I have gained from numerous community service events as well as my internship with the Arizona Democratic Party will allow me to help improve Undergraduate Student Government.

Motion: Senator Choi

Second: Senator Warner

All in Favor

Approved

XIII. New Business

- a. USG West: Discussion & Approval of Bill COGO.AY 17.1 for Changes to Title II of USGW Bylaws*

Motion: Senator Melgar

Second: Senator Warner

Senator Hoag: These changes were handled by Senator Floda, who is currently away on an excused absence, so I will answer any questions about the changes you might have. This change relates to the number of senators that are given to represent the colleges of West campus, based on enrollment numbers, which states that a college receives 1 senator for existing then a 2nd at 500 and 1 additional senator for every 1,000 students enrolled in that college. These changes would become effective next year if this is approved.

Motion: Senator Choi

Second: Senator Herguth

All in Favor

Approved



- b. USG West: Discussion & Approval of Bill COGO.AY 17.2 For Approval of Changes to Bylaws*

Motion: Senator Warner

Second: Senator Melgar

Senator Hoag: There were sections of the bylaws that were approved last year, however, they were never formally typed up so I took on the task of updating the bylaws. Job descriptions were updated last year by the Vice President of Services, who was a Senator last year, for several director positions as well as Chief of Staff.

Motion: Senator Hoag

Second: Senator Choi

All in Favor

Absenting: Senator Haw

Approved

- c. USG West: Discussion & Approval of Bill COUA.AY 17.1 for Indigenous People's Day*

Motion: Senator Herguth

Second: Senator Warner

Senator Melgar: The purpose of this bill is to replace Christopher Columbus Day with Indigenous People's Day on all four ASU campuses as well as for the Graduate Student Government. West is the 2nd to last USG to vote on this bill as the Graduate Student Government will be the last as all other campuses have already voted and approved this bill.

Motion: Senator Warner

Second: Senator Choi

All in Favor

Approved

- d. USG West: Discussion & Approval of Bill COA.AY 17.14 Club Start Up Funds for E.A.R.T.H. Club in the amount of \$720.64*

Motion: Senator Herguth

Second: Senator Choi

E.A.R.T.H. Club Representative: With this start up fund we are asking for shirts and a table cloth to aid in the promotion of our club, as the materials the T-shirts are made of are reused or made to be healthy for the environment, in the hope that more students at ASU will understand the importance of being sustainable.

Motion: Senator Choi

Second: Senator Herguth

All in Favor

Approved

- e. USG West: Discussion & Approval of Bill COA.AY 17.15 Club Start Up Funds for the Society of West ASU Gamers in the amount of \$750.00*

Motion: Senator Melgar

Second: Senator Hoag

S.W.A.G. Club Representative: As some of you know we are a gaming club on campus focused on a relaxed gaming environment, professional development, and healthy tournaments; tonight we are hosting our 2nd semi-annual Super SWAG Bros. Tournament. Last year our hats were a major hit so we would like to continue on with that traditional as well as expand to T-shirts to help spread the word about our club.

Senator Melgar: The only stipulation that needs to be updated by Tuesday at 5:00 PM is changing the word 'intensive' with 'incentive.'

Motion: Senator Choi

Second: Senator Melgar

All in Favor

Abstaining: Senator Herguth, Senator Reyes

Approved

- f. USG West: Discussion & Approval of Bill COA.AY 17.16 University Programming for Presidential Debate 10.4.16 in the amount of \$200.00*

Senator Melgar: I motion to open as well as discuss and vote on Bills COA.AY 17.16, 17.17, and 17.18 at the same time as the information in all bills is the same with the exceptions of the dates.

Second: Senator Choi

Vice President of Policy: These events are for the upcoming presidential debates to allow students to have a safe environment to view and discuss the topics being spoke about during the live streamed debates. The tip is included with the delivery fee to account for any inflation.

Senator Melgar: The standing stipulations that must be turned in by Tuesday at 5:00 PM is utilizing the word 'reward' in the public purpose.

Motion: Senator Herguth

Second: Senator Hoag

All in Favor

Approved

- g. USG West: Discussion & Approval of Bill COA.AY 17.17 University Programming for Presidential Debate 10.9.16 in the amount of \$200.00*

Senator Melgar: The standing stipulations that must be turned in by Tuesday at 5:00 PM is utilizing the word 'reward' in the public purpose.

Motion: Senator Choi

Second: Senator Melgar

All in Favor

Approved

- h. USG West: Discussion & Approval of Bill COA.AY 17.18 University Programming for Presidential Debate 10.19.16 in the amount of \$200.00*

Senator Melgar: The standing stipulations that must be turned in by Tuesday at 5:00 PM is utilizing the word 'reward' in the public purpose.

Motion: Senator Viscania

Second: Senator Hoag

All in Favor

Approved

- i. USG West: Discussion & Approval of Bill COA.AY 17.19 University Programming for Voter Registration in the amount of \$1,400.00*

Motion: Senator Warner

Second: Senator Choi

Vice President of Policy: This bill is for Voter Registration Week, the week before the deadline for registering to vote, so we will have tabling with pizza to encourage students to come and register. The amount of pizza we are ordering is to be stretched over the week instead of one day with 200 pizza.

Vice President of Services: The stipulations that are still standing are Senate signature, replace 'reward' with 'participatory incentive' on the public purpose, the word 'engagement' ends to be added to the EOSS form, add the event to orgsync, and the amount needs to be added to the business meal form as well.

Motion: Senator Herguth

Second: Senator Warner

All in Favor

Abstaining: Senator Choi

Approved

- j. USG West: Discussion & Approval of Bill COA.AY 17.20 Event Funding for Psi Chi's Mental Health Awareness Week in the amount of \$2,204.00*

Motion: Senator Reyes

Second: Senator Choi

Psi Chi Representative: During this week numerous clubs and organizations from both West Campus and the community will be speaking about the various types of mental health disorders as well as present resources available to individuals that might be suffering.

Senator Melgar: The only Stipulation that I can note is fixing the incorrect spelling of 'ot' to 'to' on the bill face.

Motion: Senator Melgar

Second: Senator Viscania

All in Favor

Approved

- k. USG West: Discussion & Approval of Bill COA.AY 17.21 Event Funding for Hispanic Honor Society's Express Yourself in the amount of \$471.87*

Motion: Senator Hoag

Second: Senator Warner

Hispanic Honor Society Representative: For this event we partnered with Student Engagement during one of their Food Truck Tuesday, which will feature Hispanic styled food, to have students perform as live entertainment and spread knowledge of the diversity of various Hispanic and Latino cultures ASU houses.

Senator Melgar: The standing stipulation that is due Tuesday at 5:00 PM is to turn in a copy of their flyer.

Motion: Senator Warner

Second: Senator Choi

All in Favor

Abstaining: Senator Herguth

Approved

- l. USG West: Discussion & Approval of Bill COA.AY 17.22 Event Funding for the Society of West ASU Gamers' Escape the Room in the amount of \$399.73*

Motion: Senator Hoag

Second: Senator Warner

Vice President of Services: In case anyone was unaware this bill is for an event that SWAG will be hosting in partnership with the USG's 2nd



Annual Sparky's Spooky Spectacular event on October 27th. There are numerous clubs hosting events that night (PAB, IAP, BAM, Cos Club, etc.) so more bills will be streaming in.

S.W.A.G. Club Representative: As you all know we are a gaming club and instead of simply hosting a gaming corner with board games we decided to host an Escape the Room event. All the items we are ordering are either props or puzzles for the room itself and these items are free to be used by USG and other Clubs for future Halloween events. I am also working with Sean Wiseman to create a waiver form that people will fill out when they sign up for the Escape the Room.

Motion: Senator Warner

Second: Senator Melgar

All in Favor

Abstaining: Senator Herguth, Senator Reyes

Approved

XIV. Adjournment

Motion: Senator Choi

Second: Senator Reyes

4:04 PM