



Undergraduate Student Government Senate Meeting – November 18th, 2016

Sun Devil Fitness Center Floor 2M – ASU West, 2:30 PM

- I.** Call to Order
- II.** Roll Call
- III.** Quorum
- IV.** Approval of Previous Senate Minutes for October 28th

Motion: Senator Warner

Second: Senator Melgar

Senator Warner: I motion to approve the previous Senate Minutes for October 28th.

Motion: Senator Floda

Second: Senator Melgar

All in Favor

Approved

- V.** Approval of Agenda for November 18th

Motion: Senator Warner

Second: Senator Melgar

Senator Hoag: I motion to approve the Agenda for Senate on November 18th.

Motion: Senator Warner

Second: Senator Floda

All in Favor

Approved

- VI.** Executive Member Reports
 - a. Chief of Finance

Good afternoon everyone,

A quick update on funds (based on allocations):



Event Funding has \$1989.60 left for this semester. Club Start Up has \$328.20 left for this semester. University Programming has \$725.77 left for the semester. Coalition Funding has \$5190 left for this semester. USG Appropriations has \$9891.95 for the semester. Professional Development has \$7,900 left for this semester.

Event Funding Bill 17.78 was withdrawn, Event Funding Bills 17.81 and 17.82 were indefinitely held due to their timelines.

Bill Recommendation:

17.76) \$100-Professional Development

17.77) \$100- Professional Development

17.79) \$570.31- Event Funding

17.80) \$564.99- Event Funding

17.81) \$2774.61- Event Funding

To accommodate all of these allocations, we will recommend transferring money within the fall semester budget to Event Funding and CSUF. This will be later explained in detail.

b. Chief of Staff

No report was presented at this time.

c. Vice President of Services

The bike coup opening has been officially placed for November 28th from 11 to 2. Michael Imperial, the student coordinator of the bike coup, is ready for this date and very excited for the opening. The hours of operation are looking to be 11 to 5 Monday Tuesday Thursday and Friday.

Consent week planning is going on. Monday the 28th will be the consent dinner with Well Devils and some guests. This will be at 5:30ish and end right before PABs movie. More about this event will be discussed today. On Tuesday RHA is tabling and besides advertising for the movie on Thursday they will also be handing out candy. If a student asks for the candy it will be given to them. But if a student just grabs the candy from the table it will be crushed and beaten. The final and third event of



consent week is the movie Thursday evening in Changemaker. This will be discussed more later.

Club communication is in an interesting spot right now. There are multiple rumors spreading through the clubs as well as some negative emotions. If a student comes to you with this false information, please politely explain to them the proper procedure. One of the concerns is that if they come to talk to USG there will be a backlash against them if they wanted to do bills. We want to make sure clubs are comfortable expressing their concerns to us.

In the next semester I am working on planning a spring retreat for us. Please reserve the first Saturday back from winter break in your schedules for this retreat.

Thank you

d. Vice President of Policy

Election night was a great success and I want to thank everyone for their help as well as just attending the event overall. My directors and myself have been planning for a joint town hall with USG, PAB, and RHA. We also have been tracking student movements between classes to help clubs and organizations to plan when to have tabling.

e. Student Body President

Firstly, as I know people want to know, we are still working to get USG polos as Anton was offering polos starting at \$30 dollars. I have been looking at other options as the polos through Anton are rather pricy and after taking the information that V.P. of Policy's debate to Dean Aska there is talk of M&G being accepted at Chipotle as well as Chick-Fil-A. On another note we are talking about hosting a Unity event in January to help bring the Sun Devil Family together again after the outcomes of the election. Supremum Court for West Campus is still open so please direct anyone that might be interested my way.

f. Senate Chief of Staff

Please make sure to do your part to keep the office a clean and safe environment. Just a remainder that finals are creeping up on us all as we have roughly 2 weeks of lectures left before finals kick in. Please let



the Senate President or myself know if you need some time off due to being over worked or if you believe you might not be in the office as much as you would like in a week. We are all students first so please remember to plan your study time and breathers accordingly. There is no more Halloween candy in the storage room or in the office.

g. Senate President

This week I have been communicating with members of other campus USG's in regards to the elections code. We will be discussing the elections code and voting on it today. Along with that, I have been working on gathering everyone's spring schedules so that we can set our meeting times for the spring semester. Please send me your class and work schedules as soon as you can so I can determine a common time we have to ensure that reservations are made and meeting times are set. With that, I have also been working on creating two different types of evaluation forms so that USG and clubs can evaluate their events as well their overall collaborative experience, so that we can recognize areas of improvement and build upon solutions with the given data and responses. In addition, I am working on setting up interviews with people to fill the empty Senate seats.

Lastly, please remember to continue working with clubs as well as to hold a certain degree of professionalism both in person and on social media. With that, also please remember that you are a student first so stay on top of your academics to ensure that we finish off this semester strong.

VII. Advisor Report

Most of the topics I was planning to speak about have been covered very well however, I do want to encourage everyone to spread the word of the Bike Co-op as well as attend if you are available for the grand opening. I am excited to see how the evaluation forms will work as this is a great way to see how our money is being spent and who is being directly impacted by the events we fund.

VIII. Director Report

Reports will be presented at the next Senate as they are required every other Senate.

IX. Committee Reports

a. Senate Committee of Appropriations

For this bill cycle we are actually having the shortest appropriations after the longest of the semester. There were 8 bills submitted with 1 being retracted by the club itself, 2 held indefinitely as the events occurred before Senate, and 2 were professional development. Other all 3 bills we will be discussing all 3 have committee approval.

b. Senate Committee of Government Operations

Two weeks ago, the Committee on Government Operations focused on policies regarding coalitions. We discussed what constitutes a coalition and how they will receive their funding. I assigned Senator Haw to write up this bylaw change but as he has resigned I will need someone else to write it up. Please contact me as soon as possible if you're interested in writing this up for me.

c. Senate Committee of University Affairs

During University Affairs we had RHA come to speak about events that they were planning to hold, more information about the cat situation, and the Safety Walk was a huge success so thank you to everyone that was able to attend and give their feedback one ways to make West safer.

X. Introductions & Call to the Audience

XI. RHA Report

RHA President: We have a few events coming up after the change of command at RHA. We have Cocoa and Cram the 29th for students to get free hot cocoa and study with fellow classmates. RHA will also be participating in the Consent Week by tabling as some of the events as well.

XII. Old Business

XIII. New Business

- a. USG West: Discussion & Approval of Bill COA.AY 17.79 Event Funding for Teachers of the Future's Little Free Library Ribbon Cutting Ceremony in the amount of \$677.56***

Motion: Senator Hoag

Second: Senator Warner

TOTF Representative: Our club has been doing a book drive and been collecting books for numerous reading levels. We are purchasing a Little Free Library which is to house the books, then we will have an event to have the children come paint the housing, and place the box either on campus or near the elementary school so that students can pick up a book without going too far off their path.

STIPULATION:

- If Aramark Quote not confirmed the rest of the bill may still be approved

Motion: Senator Floda

Second: Senator Melgar

All in Favor

Approved

- b. **USG West: Discussion & Approval of Bill COA.AY 17.80 Event Funding for USG's Take Back the Night in the amount of \$546.21***

Motion: Senator Reyes

Second: Senator Melgar

V.P. of Services: For this event USG will be screening a movie called "The Hunting Grounds," which we have a copy of the film with indefinite copyrights, whereas the rest of the bill is food through Aramark.

Motion: Senator Warner

Second: Senator Hoag

All in Favor

Approved

- c. **USG West: Discussion & Approval of Bill COA.AY 17.81 Event Funding for USG's Consent Week Dinner in the amount of \$2,774.61***

Motion: Senator Floda

Second: Senator Ruiz

V.P. of Services: During the dinner there will be sexual awareness jeopardy as well as talks by the sexual violence prevention group as well as free condoms to anyone that might want some. There will also be pamphlets with more information

Motion: Senator Melgar

Second: Senator Floda

All in Favor

Approved

d. USG West: Discussion & Approval of Election's Codes*

Motion: Senator Floda

Second: Senator Warner

Senate President: A copy of the updated suggestions for the Election's Codes was emailed to everyone to be reviewed before the meeting and anything that anyone would like to openly discussed may be brought up at this time.

Motion: Senator Melgar

Second: Senator Hoag

All in Favor

Approved

e. USG West: Discussion & Approval of Evaluation Forms*

Motion: Senator Hoag

Second: Senator Warner

Senate President: Everyone was given access to the Google drive to look through the evaluation forms. There is a copy that is for the USG Senator and another copy solely for Clubs. V.P. of Services is hosting an event this Monday which will be the trial run for the evaluation forms after any suggestions have been added. There following suggestions were submitted: Add senator position as its own line item, be able to select multiple categories in the attendance count, define the number scales, and justifications for any selection for "maybe." This second form

is exclusively for clubs and organizations and the suggestions are as follows: Add position of the club/organizations position, make some categories mandatory, Start/End time of event, and that both forms have to be turned in 24 hours following the closing of the event,

Motion: Senator Warner

Second: Senator Floda

All in Favor

Approved

f. USG West: Discussion & Approval of Budget Changes*

Motion: Senator Hoag

Second: Senator Reyes

V.P. of Services: When looking over the budget we determined we would not have enough money in the Event Funding line item to pass all events that were voted on for this Senate. After much deliberation I believe that the best option would be to take \$2,500.00 from SPT (Sprit, Pride, and Tradition) for additional funds in Club Start Up, \$2,000.00 from Professional Development and \$1,000.00 from Appropriations to the Event Funding Line Item.

Motion: Senator Melgar

Second: Senator Warner

All in Favor

Approved

XIV. Discussion

Senate President: If you are working with a club that has orders that have invoices please remind them to forward them to Julie. If you sponsored a club, please remember to send any and all stipulations by tonight at midnight to allow clubs to turn them in on time.

V.P. of Services: As many clubs have concerns about the bill process there are talks about having event funding workshops be mandatory for all clubs to attend



one per year. For example, if a club attends a workshop in January of 2017 they are covered until December of 2017.

XV. Adjournment

Motion: Senator Warner

Second: Senator Floda

4:38 PM