



Executive Board Meeting – January 12, 2017

- I. **Roll Call All present meeting called to order at 9:33 am.**
- II. **Quorum**
- III. **Approval of Minutes for 11/28/17 Michael approves and Frank seconds.**
- IV. **Approval of Agenda for 01/12/18 Michael approves and Frank seconds.**
- V. **Executive Member Reports**

a. **Natasha Snider:** Had a very busy break and did not get too much accomplished. Was on a phone call with all the campuses about the elections code to go over everything and get everyone on the same page and it went very smoothly and quickly!

b. **Frank Melgar:** Maricopa county recorders office will be registering people to vote. Next Tuesday we will be tabling for the hockey game. We will also be advertising the week after that for men's and women's basketball to bring awareness to the West nights for Hockey and Women's basketball. On the 25th the Maricopa county recorder himself will be coming and giving a speech. We are waiting on him to confirm the date, he will not be there so Tasha will be sure to attend. The recorder will be tabling Tuesday from 11-2pm. Having a meet and greet with the lacrosse team was an accepted idea, but they also suggested that they have them practice on a field and interact with more of the students to teach them what lactose is.

c. **Michael Childs:** The RHA President resigned, so they will no longer be having the ice cream social they were planning on having. Lacrosse is on fire! But they have not had any meetings for the games due to scheduling. Noah has thought of themes for the games, and Airmark is going to have food. He will need to get ahold of PAB who will be in charge of half-time shows. We may be purchasing shirts this year and Michael will get a bill in to order them in the next bill cycle. West fest was successful. Clubs attended and had really good interactive tables. For club council, we will likely hold these at the same times (Thursdays from 2-4) but they need to get more clubs to attend this semester. Everything else will be discussed later in the meeting.

d. **Andrew Trichak:** Will be rescheduling with Frances so that it lines up better with other meetings so the two flow. Is working on formatting the excel spreadsheet so that it will continue running through spring. He will have this ready for the senate meetings so everyone can get up to date on our current budget. Will have a budget sheet to bring to our retreat so that the senators can see what we are starting the semester with budget wise.

e. **Breanna Hormann:** Over the break I did not get to very much USG business, as I went home to be with my family. I did however, finally manage to get a third desk

*indicates a vote needed for approval

**indicates a needed vote if decided as such by the Board

assistant hired! Her name is Amilion Thomas and she is starting next week on Tuesday. I will be training her on everything she will need to know before her shift. I will also be emailing Nathaniel to ask if he wants to be a director, as he was not selected for the desk assistant position.

f. **LeiLani Viscaina:** This is her first meeting as senate president. Has been working on recruiting senators and sending them emails to schedule meetings. Is going to be hiring Hikari, and has a time scheduled to meet with her and train her. That is pretty much it so far!

VI. Advisor Report

a. **Dean Hicks:** Has nothing to report at this time. Is excited to work with us and is looking forward to seeing how the process goes.

VII. Department Reports

VIII. Old Business

a. **Club Council: FAQ Session** – Michael motions to open this line item and Frank seconds. Michael was going to put this in the retreat to ask senators what questions they get from clubs often. Then Michael will be working on getting in on the website by sending it to Dean Hicks.

b. **Club Handbook** – Michael motions to open this line item and Frank seconds. This was supposed to be worked on over fall break but it did not end up happening. When Michael has his next meeting with Iris he will invite Tasha to come along and go over this. They will meet with her and go over the drive that Tasha already has and edit it and streamline the information to make it more digestible to clubs. They will also be reaching out to Arielle to help with this process.

c. **January Retreat** – Michael motions to open this line item and Frank seconds. Michael has what he wants to go over, but does not have a schedule yet. We will be starting at 10:00 am with ice breakers. If we have interviews next week (Tuesday-Thursday) we will be able to invite the new hires to the retreat so that we can train and welcome them to the team. The retreat will be ending before 5:00 pm so that we can go on the shuttle to attend the hockey game. We could make the time start later so that there is not a gap between the retreat and the game. We will change the time to 11:30 if it is okay with Frances. We should have cake (golden preferred) at the retreat for Leilani who will be turning 20.

d. **West Nights** – Michael motions to open this line item and Frank seconds. We will need to distribute all of the tabling days to all of the directors and get tabling underway. We will also have some sort of attraction for people to come to. This next week we will have carnival games, but we do not have any prices. We will be doing an Ops bill for items to hand out at tabling events since we are out of them. Dates include Jan 17th with RHA, then Jan 22nd which will be for the Men's basketball for Colorado happening on the 27th. Then we will be tabling on the 31st for the Women's basketball game happening on the 4th of February. This

game will be during Super bowl Sunday so it will be challenging to get people to attend.

IX. New Business

a. **Game Room Update & Storage** – Michael motions to open this line item and Frank seconds A lot of changes have been happening with the game room. The new changes are really nice, and Tasha likes them. Devils lair will be the game room, and the first floor will hold OSE, a club council area etc. We will be able to make the game room sooner rather than later because of this change. We will need to get with SACS to manage a check-in/checkout system to make it more streamlined. If Tasha want's to help with designing the game room, this will be a portion of our retreat. Because of this change, we will also not be moving our office space which is fortunate. Our storage room however, is very messy and unappealing visually. Tasha will want to make this another working room. We need to go through the storage room for all non-branded items and put them all in the old club council room in the cabinets to make them usable for clubs. In our storage room, we will have boxes that will contain all of the branded items. We will have to clean it all out and organize and get a new computer in there and use it as another office space. Leilani, Frank and myself all mentioned that it was a great idea.

b. **Michael Crow Forum** – Michael motions to open this line item and Frank seconds Has been moved to February 2nd instead of the 1st. Food will be available starting at 12:30. The actual forum is from 1:00 -2:00 so that there is time to eat some food before talking with President Crow. He has a faculty and staff BBQ before the meeting as well. They are currently trying to figure out seating, so we are looking into banquet seating in half of the room, and having the other half be the forum seating. They will have Maroon and Gold pipe and drape to cover up the computer system and there will be a projector so that we can see the other campuses. We need to start getting advertisement ASAP. Tasha also booked a table for the 22, 23, (other days) so that we can table two weeks before the crow forum to spread the word about this event.

c. **International Chocolate Social** – Michael motions to open this line item and Frank seconds It does not have a space, so currently this event is in limbo. Michael will be needing to potentially pushing it back so that we can plan accordingly. The event will be Wednesday from 6-8pm, and it will be revised by Michael. There will not be a lot of time to have advertising so we might have to change this to an outside event so students will see it when they go to class. LeiLani will be talking with Global launch what time is preferred and get back with Michael to continue planning this event. It will be moved to Thursday instead of Wednesday.

d. **Health Fair** – Michael motions to open this line item and Frank seconds We had one last semester that was fairly successful. We want to make this a semester-ly event. We will be handing it off to (NAME) who wants to be more involved in planning this event. The directors under Michael will be working on this as well as anyone else who is interested

in joining in. Tell Tasha if you want to help out.

e. **Vending Machine** – Michael motions to open this line item and Frank seconds This is going to be happening! There are plans for instillation in the near future. They we finalizing the location for this vending machine. This will be the trial run so once it is installed, we all should go use it. The items that will be in the vending machine can be changed over time because we are working with CVS to get the items in it.

f. **NCIAS College Council** – Michael motions to open this line item and Frank seconds College council are on all of the campuses except for ours. The purpose of this is to help with the awareness of colleges, holding events advertising themselves, and spreading information about their college. We want to get this started with New college as they are the largest college on our campus. They will be the trial group, and then we will be branching off to Thunderbird college if it is successful. Michael and Tasha will be meeting with Patricia who will be the advisor of the college council to discuss what the plans are and what her role will be in this process. Michael and Tasha will also be meeting ahead of time to get their information together before this meeting.

g. **Freshmyn 101 class** – Michael motions to open this line item and Frank seconds Michael will be making the PowerPoint for this. We are planning on going to their class on the 25th (?) for the one New college class and have 10 minutes to talk about who we are, and how they can get involved. They will also potentially mention that elections will go live soon and get the word out about voting, and how they are going to be able to get involved. They will also be going to the transfer student class once Tasha talks with the professor about a time.

h. **Community Read** – Michael motions to open this line item and Frank seconds They have limited the options down to “Feed” by M. T. Anderson, “Braving the Wilderness” By Brené Brown, and “Start something that Matters”, by Blake Mycoskie or “Born a Crime” by Trevor Noah. Desi is working with them for filling out the bills for this, so the books will be ordered on time.

i. **Gift for Chad the Dad** – Michael motions to open this line item and Frank seconds We need to get him a gift! Ideas include a custom mug that says “Chadadadadadaa”, or taking some of the highlights of Arielle’s reports over the years and framing them for him, Ephraim mentioned doing a video for him (which would be done at the retreat), or something Harry Potter, a big card (one of the scrapbook cards) so that everyone can sign it and write personal messages to him. Andrew will be writing the Ops bill for what we order.

X. Announcements

a. LeiLani: Can we change the contact information to LeiLani instead of Ephraim. Leilani will send the information that needs to be changed to Tasha, who will then go through it and change it to Dean Hicks. This process will be slow, but will get handled as soon as possible.

- b. Frank: We need to promote is Grad school right for you (Monday the 29th)
- c. Tasha: Elections open up in February. West and Poly are the only two campuses that have their assistant elections commissioners in place right now. During our tabling we will also have applications for us to give out to people interested in being hired into USG. We will also be making our own advertisement.
- d. Dean Hicks: Engaging Tuesdays! Tasha will get the tabling information out to everyone so that we can all start doing our office hours there instead of in the office.
- e. Tasha: February the week after the crow forum, there will be a health fee forum that will go over the proposed increase in the health fee. Tasha will be there to talk to students and tell them why it is being increased and what that increase will do. We should all come. February 23rd will be cancelled due to Tasha being in Seattle for a conference.

XI. Adjournment Meeting adjourned at 10:20 by Tasha Snider.