ASU Career Services offers a comprehensive online Career Guide designed to help you evaluate career options, learn about internships and launch your career. The Career Guide includes detailed information about cover letters and resumes, interviewing, business etiquette, portfolios, graduate school admission processes, effective job and internship search strategies and more. Visit the Career Guide at asu.edu/careerguide.

This worksheet highlights some easy ways to use features of the Arizona Career Information System (AzCIS). It suggests good places to start your research. Exploring AzCIS will generate more in-depth or varied career-related information.

**Step one: Login**

www.azcis.intocareers.org  user name: asucareer  password: 4azcis02

**Step two: Explore**

**Occupations & Employment**
- Job Search
- Keep that Job
- Military Employment

**Occupations**
- Occupation Sort
- Green Jobs
- Industries

**Self-Employment**

**Education & Training**
- Programs of Study
  - Arizona Schools
  - U.S. Colleges & Universities
- Paying for School
  - Financial Aid Sort

**Assessments**
- Occupation Sort
- Interest Profiler
- Reality Check
- SKILLS
  - Work Importance Locator
  - Assessment Link

- This alphabetical list of occupations provides an overview and quick at-a-glance information including working conditions, required skills and wages specific to careers.

- If you’re entrepreneurially minded, check out the overviews of self-employment options and resources for how to start your own business.

- This is an alphabetical listing of programs of study providing an overview of majors, information about admissions and typical coursework. You can also conduct national and state school searches by program.

- Follow this link to explore the many ways you can pay for your higher education. Discover tools to help you carefully consider the cost of school before applying for financial aid.

- Use this assessment tool to make vocational sense of your personal interests. Answer the questions based on your preferences, not your prior training.

- Rate various skills based on how satisfying they are and get a list of careers that match your desired skill set.

- This section contains a values-based evaluation tool to help you identify careers in which your personal value system will be most rewarded.