



Senate Meeting – 20th August, 2016

Undergraduate Student Government Office - Arizona State University West, 12:30 PM

- I.** Call to Order 12:54 PM
- II.** Roll Call
- III.** Quorum
- IV.** Approval of Agenda for August 20th, 2016

Motion: Senator Melgar

Second: Senator Hoag

All in Favor

Approved

V. Executive Member Reports

- a) **Chief of Finance:** None
- b) **Chief of Staff:** None since no appointed Chief of Staff
- c) **Senate President:** After approval of bills we will be discussing the bill process, solidify how and where the bill will travel. Who it goes to, etc. for funding.
- d) **Senate Chief of Staff:** None since no appointed Senate Chief of Staff
- e) **Vice President of Services:** I have a few announcements and dates for everyone: West Fest is Tuesday 11:00-2:00pm, I will send out an email with all dates and information, we need people to help with the table as well as people willing to walk around and speak with club leaders. If club leaders have a senator they recognize they will be more willing to host events, turn in bills, and be more active. If you're able to help it would be awesome. West Welcome Night is August 30th at 6:00-8:00 PM, exactly one week after West Fest, clubs can advertise for West Welcome dinner and allow higher positive participation with students.
- f) **Vice President of Policy:** None since no appointed Vice President of Policy
- g) **Student Body President:** The barbeque went well thanks to you all and thank Hoag, Melgar, Floda, and Infante for attending. We want to continue having PAB, USG, and RHA attend each other's events to increase our relationship with one another. Movie Monday is in Devil's Liar, this week it's 'Accepted.' Kesha is coming September 9th for her concert, September 3rd is the first football game, and we have our training at Skysong next Saturday the 27th with transportation.

* Indicates Voting is Needed

VI. Advisor Report

I wanted to reinforce that training is next week, I sent everyone but those not officially appointed an email to confirm their attendance as well as any food restrictions so we can accommodate everyone. Lunch will be provided as well as transportation. We will make arrangements for all Barrett students to be back in time for the Barrett event so don't let this worry you too much. My office is in the Fitness Center, even though I am there rarely, and I encourage you to email or text me with any issues or concerns.

VII. Director Report

None

VIII. Committee Reports

a) Senate Committee of Appropriations

Hello everyone, we had 6-7 bills go through yesterday, only 1 bill was denied, 1 bill turned in their stipulations for today, and the remainder have stipulations to correct by next Tuesday.

Senate President: Both Senate and Appropriations are due Tuesdays, for clarification.

b) Senate Committee of Government Operations

Hello I am the new Gov. Ops. Committee Chair and I am extremely pleased with all my members. We discussed our goals for the upcoming year and will have more business for the next Senate Meeting.

c) Advisor: I already spoke to some members last year but, there were bylaw changes for the Senate. The bylaws on the website are out dated so if we can make it a priority to update those.

d) Vice President of Policy: We changed the process for funding of Professional Development so that is extremely necessary to update those forms as soon as possible.

e) Senate Committee of University Affairs: Hello my name is Arielle. We spoke about our goals for the upcoming semester and our passions as well as what we wish students to have knowledge about on campus.

IX. Introductions & Call to the Audience

Julie Swensgard: I am your business operations specialist and I am located in the Office of Student Engagement. If any senators need help while dealing with bills, please come see me. If you have any questions at all, please let me know.

X. Old Business

a) USG West: Discussion & Approval of Barrett the Honors College Senate Seat*

Motion: Senator Herguth

Second: Senator Melgar

No Nomination and Motion to Table line items a-e

Motion: Senator Floda

Second: Senator Hoag

All in Favor

Approved

a) USG West: Discussion & Approval of Director of Student Evolvment*

Motion: Senator Hoag

Second: Senator Melgar

Vice President of Services: We would like to nominate Michael Childs. Would you like to say anything upon your behalf?

Michael Childs: Hello, I'm Michael Childs and I would enjoy this position greatly.

Motion: Senator Herguth

Second: Senator Floda

All in Favor

Approved

b) USG West: Discussion & Approval of Vice President of Policy*

Motion: Senator Floda

Second: Senator Hoag

Vice President of Services: Our Nomination was previously the Director of Legislative Affairs and with the open position we agreed he would be able to move into the Vice President of Policy and this is Austin Church.

Austin Church: Hello I am Austin Church, I am a political science major, so politics and policies are very big in my life. I am part of the Arizona Democratic party and was hoping to get voter registration on the West Campus.

Motion: Senator Floda

Second: Senator Melgar

All in Favor

Approved

c) **USG West: Discussion & Approval of Senate Chief of Staff***

Motion: Senator Hoag

Second: Senator Melgar

Senate President: My nomination is Julianna Williams. Would you like to speak about yourself?

Julianna Williams: I'm Julianna Williams, I am a Sophomore. I have been in positions of secretary before and I am always open to learn. I would like to utilize skills gained from my previous job at Student Engagement to expand and help organize.

Motion: Senator Floda

Second: Senator Melgar

All in Favor

Approved

XI. New Business

a) **USG West: Discussion & Approval of USG SFI Budget for the Fiscal Year 2017***

Motion: Senator Herguth

Second: Senator Melgar

Student Body President: Basically, this budget is almost the same as originally proposed with an additional \$4,000 and we decided to add that amount to PAB Funding. They asked for \$150,000 but, we could only secure \$147,000. We also added money to the Child Care subsidy.



Vice President of Services: We added a new line item, the Coalition Funding, as we would like to support more coalition events on our campus. This will also help with the funding process between Tempe and West Campus with a money reserve. Funding has been added to academic because we always seem to be short when ordering books for the Freshman Summer Read.

Advisor: There was an overall increase of \$90,000 for us to allocate meaning there is a lot of money to spend. Last year we didn't spend all the funds which could lead to receiving less funding for our campus. Please encourage clubs and organizations to host events and funding proposals.

Vice President of Services: SPT is Spirt, Pride, and Tradition events for clarification. We also increased club startup funds to allow 2 new clubs to turn in a startup funds bill. Funds were added to the student conferences since the balance was uneven for both semesters.

Motion: Senator Herguth

Second: Senator Floda

All in Favor

Approved

b) **USG West: Discussion & Approval of Bill COAAY 17.3 in the amount of \$257.91
Event Funding to Throw Back Thursday***

Motion: Senator Melgar

Second: Senator Hoag

Senator Floda: This is a Barrett Mentor event for incoming freshman to introduce them to Barrett, Facility, and Arizona State University in general. It's a blast from the past with Middle School games such as the Rainbow parachute, scooter boards, and tic-tac-toe.

Senator Melgar: For bill 17.3 the stipulations are as follows: Included flyer, added tax for scooters, print single sided, correct bill number on bill face, update amount requested with tax, change the budget sheet to reflect tax, and include signatures.

Stipulations:

- **Corrections for 10% tax**

- Single Sided Print
- Correct Bill Number
- Include Signatures

Motion: Senator Hoag

Second: Senator Herguth

All in Favor

Abstentions: Senator Floda

Approved

c) **USG West: Discussion & Approval of bill 17.4 Event Funding in the amount of \$166.44 to SWAG Bros. Tournament***

Motion: Senator Floda

Second: Senator Hoag

Julianna: We fixed stipulations as well as continued contact with Aramark. We are also waiting for a confirmation of our reservation of Devil's Liar for that day and time.

Vice President of Services: Would the price change after Aramark contact?

Julianna: I don't believe so as we estimated the bill ahead of time but, we still don't have an official quote from Aramark.

Senator Melgar: The Stipulations are as follows: Change the bill face date, include bill number, print single sided, include updated EOSS forms, Signatures on all forms, update business meal form, update expected amount, include Aramark quote, include reservation confirmation.

Stipulations:

- Update Bill Face
- Single Sided Print
- Updated EOSS Forms
- Signatures
- Updated Business Meal Form
- Include Aramark quote

- **Include Reservation confirmation**

Motion: Senator Floda

Second: Senator Melgar

All in Favor

Abstentions: Senator Herguth

Approved

- d) **USG West: Discussion & Approval of 17.5 Event Funding in the amount of \$1599.40 to Orchestra show***

Motion: Senator Hoag

Second: Senator Floda

Julianna: Society of West ASU Gamers (SWAG), Barrett Artist and Musicians (BAM) and, Interdisciplinary Arts & Performance (IAP) we sent an open invitation to the Orchestra on September 10th for the game series Final Fantasy. We have received 25 RSVP messages, we have a 35-person shuttle quote for full transportation, and the tickets with a 25% discount. All stipulations should be met and fixed.

Motion: Senator Melgar

Second: Senator Hoag

All in favor

Abstentions: Senator Herguth

Approved

- e) **USG West: Discussion & Approval of Bill 17.6 in the amount of \$932.11 to Underbelly Series***

Motion: Senator Floda

Second: Senator Hoag

Senator Herguth: IAP is continuing to invite local musician to perform on campus. It helps bring together ASU and the Community as well as promoting the arts.

Senator Melgar: Stipulations are as follows: Add signatures and add the bill number. A standing stipulation to turn in professional documental to Julie after the events concludes.

Stipulations

- Signatures
- Bill Number
- Professional Documentations (Standing)

Motion: Senator Herguth

Second: Senator Floda

All in Favor

Approved

XII. Announcements

Vice President of Services: Thank you for attending the retreat and make sure you have your photo taken before leaving today. Julie will be doing bill training at 3:00 PM so we have about 30 minutes to break.

Senate President: The bill process needs to be discussed and cleared up before further issues with bills continue to pile up. The steps are as follows: The club needs to turn in a physical bill to the front desk, it is then logged in and the bill is taken. The bill number is hand written when first turned in so that is not an additional stipulation.

XIII. Adjournment

Motion: Senator Hoag

Second: Senator Herguth

2:16 PM