



Intention

To all who may concern this bill will design to fully change said articles from original text to update text approved by The Arizona State University Undergraduate Student Government Operations Committee set out in The USG Governing Documents

Proposed Changes-

Title II

THE SENATE

Article V. The Senate President

Section 1- The Senate President presides over the Senate.

Section 2- The Senate President is elected from the body of the Senate by a majority vote, following a nomination and discussion. If there is a tie vote, the Senate immediately moves into a discussion led by the USG President. The USG President will preside over the meeting until the Senate President is elected and sworn into office.

Section 3- Candidates for Senate President may not nominate themselves, but must be nominated by a fellow Senator.

Section 4- Candidates for Senate President must have served at least one term as a Senator prior to nomination. If there are only one or no returning Senators, all are eligible for nomination.

Section 5- The duties of the Senate President are the following.

1. Enforce the USG Constitution.
2. Enforce the USG Bylaws and Robert's Rules of Order;
3. Preside over Senate meetings.
4. Provide the tie-breaking vote to tied votes within the Senate.



5. Add approval of the Senate to add an additional item to the Senate Meeting Agenda after the Senate Meeting Agenda has already been approved.
6. Appoint a Senator to serve as Acting Senate President in their absence during the first Senate Meeting of the year.
7. Ensure that Officers of the Senate fulfill their duties.
8. Appoint Officers of the Senate as needed.
9. Attend Executive meetings and serve as a voting member of the Executive Board.
10. Certify Senate approved bills with signature
11. Create a Senate Calendar that includes the dates, times, and locations for Senate Meetings, Committee Meetings, and Events.
12. Hold individual meetings with each Senator monthly.
13. Complete a minimum of four (4) office hours per week.
14. Attend Club Council meetings
15. Attend a minimum of five (5) events funded by USGW per semester.
16. **The Removal of a Chair and or Vice-Chair/ Co-Chair of their position and duties shall be at the discretion of the Senate President**
 - a. **The recipient may present their grievances to the Office of the USG Advisor(s) in a private session.**
 - b. **In this private session only the USG Advisor(s), the accused, and the accuser will be present.**
 - c. **The accused will be given the opportunity to provide a defense to the accusations and ask questions of their accuser(s).**
 - d. **The USG Advisor(s) may then ask questions of the Accused to provide clarification.**



- e. The USG Advisor(s) will determine when all reasonable questions regarding the issuance of the removal of position have been exhausted and will make a decision of whether to overrule or ratify the removal of position.

Section 6- The Senate-seat of the Senator- that is elected as Senate President is relinquished and becomes vacant and open to be filled by the Senate President by appointment

Section 7- If the Senate President resigns or is removed from office they will not resume their senate seat from which they were elected, but may be appointed as a Senator.

Section 8- If a Recall Election of the Senate President is placed on the Senate Meeting Agenda the following will occur:

1. The Senate meeting will immediately move into the Executive Session.
2. The Recall Election will supersede Approval of Previous Senate Meeting Minutes and all other items to be voted on by the Senate.
3. The USG President will assume the duties of Senate President until the Recall Election is complete and a Senate President is sworn in.

Section 9- Approval to conduct a Recall Election must receive at least a vote equaling the total number of filled Senate seats minus one. A Recall Election will function in the same way as a regular election to fill the Senate President seat.

Rationale- Section 5 line 16 - There were previously no parameters for the excusal/ removal of a committee's chair holder, in order to prevent confusion and it was determined the Senate president should have the discretion of removing chairs/ vice chairs with approval the USG advisor(s)



Title V

STUDENT FUNDS

Article III. Appropriations of the Appropriation Committee

Section 1- Budget Requests in Appropriations

1. Club Start-Up Budget Requests (CSUF) may be submitted by Clubs on the West campus in their first year for internal club operations such as recruitment, tabling items, and club meetings.
2. Club Operations Budget Requests (COF) may be submitted by an established Club on the West campus for internal club operations such as recruitment, tabling items, and club meetings.
3. No CSUF or COF Budget Request shall exceed \$750.00 per academic year.
4. All Professional Development Budget Requests (PD) must be submitted by the Wednesday before the Committee on Appropriations meeting that takes place at least six (6) weeks prior to the date of when the funds are needed. This six week period allows one (1) week processing time for USG and five (5) weeks processing time for SCC.
5. No Professional Development Budget Request shall exceed \$450.00 per academic year.
6. Locations that a Student may travel to through USG Professional Development funds are limited to:
 - a. The U.S.
 - b. Canada
 - c. Mexico
 - d. The Caribbean.
7. Professional Development Budget Requests do not have to be related to the requestor's major or minor.



8. Professional Development funds shall be granted towards some Reusable Expenses if required by the attached event; this includes:
 - a. Passport Cards
 - b. Business Attire
 - i. No Budget Request for Business Attire shall exceed \$200.00 per academic year.
 - ii. The \$25.00 cap for incentives does not apply to apparel
 - c. Travel Expenses (not including automobiles)
 - d. Professional Licensing/ Certification(s)
9. After completing a trip, a Student who has received Professional Development funds towards that trip must complete a Post Travel Summary report describing how they developed professionally, a report which is available through Sun Devil Sync.
 - a. The Post Travel Summary must be submitted by one week (7 days) from the day the Student returns from their trip.
10. Professional Development is unable to provide funding towards the following items:
 - a. Past Tests and/or Past Events
 - b. Graduate level exams
 - c. Tests and Test Prep already funded by Career and Professional Development Services (CPDS)
 - d. Study Abroad Programs
 - e. Activities which subsidize University administrative services
 - f. Donations
 - g. Land and Labor
 - h. Discriminatory Organizations
 - i. Amusement Parks and Popular Culture Conventions

Section 2- Appropriations meetings for Professional Development Budget Requests, Club Operations Funding, and Club Start-Up Funds Requests



1. The Student requesting Professional Development funds must be present for the corresponding Appropriations meeting that discusses and approves that Budget Request.
 - a. In the case that the Student cannot be present for the Appropriations meeting, the Student must submit a Personal Statement which will be read by the Vice-Chair of the Appropriations Committee to represent that Student's Budget Request
 - i. Personal statements should describe the use of the funds as well as how the student hopes to develop professionally
2. Club Start-Up fund requests and Club Operations Funding requests do not require student attendance at corresponding Appropriations meetings that discuss and approve that Request.
3. During an Appropriations meeting, the Committee, after reviewing all Professional Development Budget, Club Operations Funding, and Club Start-Up Fund requests, may take the following actions with a three-quarters (3/4) majority vote of the Committee's quorum. Of the following actions, one (1) must be taken on each bill submitted for each corresponding Senate cycle:
 - a. Approve without stipulations.
 - b. Approve with stipulations.
 - c. Hold indefinitely in Committee.
4. If the Committee approved a Budget Request with stipulations, the requesting student must have all those stipulations met, and the Request re-submitted, by five (5) p.m. the Wednesday following the Committee meeting in which the Budget Request was voted on.
 - a. If the Budget Request has stipulations, the corresponding Student Organization shall be notified via email **by midnight (12 a.m.) within 24 hours of the end** day of the Committee meeting in which the Budget Request was voted on. This email shall be sent by either the Chair or the Vice Chair of the Appropriations Committee



to the member of the Student Organization who submitted the Budget Request and shall have the Senate President and Business Operations Specialist of the SCC cc'd.

- b. If the stipulations are not met by the prescribed date the Budget Request dies and funding will not be appropriated.

Rationale- section 1 line 8 subsection ii- added the line stating the \$25 limit for incentives does not apply for apparel purchased through professional development to avoid any possible future confusion.

Section 2-line 4- increased the time frame of the corresponding club being notified the status of their bill in order to better accommodate the time constraints on the appropriations committee