



### Intention

To all who may concern this bill will design to fully change said articles from original text to update text approved by The Arizona State University Undergraduate Student Government Operations Committee set out in The USG Governing Documents

Proposed Changes-

### **Title III**

### **THE EXECUTIVE BOARD**

#### **Article IV. The Vice-President of Policy**

Section 1- The Vice President of Policy (VPP) shall oversee offices that set policy for the university, students, and the community.

Section 2- The duties of the Vice President of Policy are to assist the President in the following:

1. Coordinate ASU West relations with the Arizona Board of Regents, the Government of the United States, the Government of the State of Arizona, and local municipalities on all matters dealing with the official policies of USG.
2. Report official actions performed by the Office of the Vice President of Policy at the Senate Meetings.
3. Required to Attend at least (4) Office Hours per week.
4. Required to attend the Committee on Government Operations Meetings.
5. Hold monthly meetings with Directors within the Office of the Vice President of Policy
6. Required to organize and hold bimonthly town hall meetings and collect any and all grievances presented at town hall meetings.
7. **Maintain upkeep and order of the USG clothing closet including any and all donations.**



#### **Title IV**

#### **EXECUTIVE DEPARTMENTS & DIRECTORS**

#### **Article II. Departments within the Office of the USG Vice President of Policy**

##### Section 2- The Department of Sustainability

1. The Department of Sustainability shall have the primary responsibility to assist the Vice President of Policy in any and all matters regarding sustainability initiatives.
2. The Department of Sustainability shall consist of a Director of Sustainability, and any other staff deemed necessary to carry out the functions of the department.
3. The duties of the Director of Sustainability shall include, but are not limited to, the following:
  - a. Assisting the Vice President of Policy and the President to ensure sustainability efforts are being carried out and implemented as well as keeping the campus up to date with sustainable options and availability. This includes but is not limited to:
    - i. Host sustainability events bi-weekly (or weekly) to provide students with sustainable products.
    - ii. Sit on the University Board and Committee for Sustainability and provide communication.
    - iii. Ensuring that all members attend their monthly board or committee meetings as well as any and all meetings with the Vice President of Policy or the President.
    - iv. Assisting the Vice President of Policy in obtaining the information regarding any and all proposals or initiatives set forth by the university regarding



**USG** Undergraduate  
Student  
Government  

---

**West Valley**

- affairs that affect the student body or campus community at large.
- v. Developing proposals or initiatives to be set for USG regarding sustainability initiatives that affect the student body or campus community at large in cooperation with the USG Executive Offices, and the Senate Committee on University Affairs.
  - vi. Attending bi-weekly Senate Meetings with no more than four (4) excused or two (2) unexcused absences per academic year.
  - vii. Attending bi-weekly (or weekly) Executive, Department, and Senate Meetings with no more than four (4) excused and two (2) unexcused absences per academic year
  - viii. Required to Attend at least (4) Office Hours per week.
  - ix. Preparing bi-weekly Reports regarding the actions of the Department of Sustainability which are to be presented by the Director of Sustainability to the USG Executive Board & Senate during their respective meetings.
  - x. Host at least one book drive per semester
  - xi. Maintain the keep up and order of USG Lending Library
    - i. Hold monthly sustainable markets.
    - ii. Serve as the USG-WV liaison on the West Valley Campus Community Garden Committee;  
Coordinate with the Appropriate Community



- Garden leadership to review all USG-WV purchases being made for the Garden.
- iii. In the event the Director of Sustainability position is vacant or unfilled, the Vice President of Policy would serve as the liaison for the Community Garden.
  - iv. Similarly if the Director of Sustainability position is vacant or unfilled, the Vice President of Policy would oversee the lending library.

#### Rationale-

Title III | Article 4 | Section 2 | subsection 7: Added in order to reflect current duties of role and ensure the clothing closet is maintained in future terms.

Title IV | Article 2| Section 3| subsection i: Added in order to reflect current duties of role and ensure the street market is a staple event for future terms.

Title IV | Article 2| Section 3| subsection ii: Added in order to reflect current duties of role and ensure the Community Garden has a USG-WV liaison and review purchases being made for the Garden.

Title IV | Article 2| Section 3| subsection iii: Added in order to ensure there will be a liaison between USG-WV and the Community Garden.

Title IV | Article 2| Section 3| subsection iv: Added in order to ensure there will be a member of the executive team to uphold the lending library.